

*Run your own numbers. Want a second set of eyes on a building? Reply with the address.*

**EXAMPLE — NOT A REAL PROPERTY. The yellow cells are pre-filled with a teaching example. Replace them with your building's actual numbers; everything in the OUTPUTS section recalculates automatically.**

### SECTION 1 — PROPERTY & INCOME INPUTS

|                                 |             |                                                                                                                                              |
|---------------------------------|-------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| Purchase Price                  | \$1,200,000 | What you would pay for the property.                                                                                                         |
| Gross Scheduled Rent (per year) | \$90,000    | Full annual rent if every space were leased at market rent.                                                                                  |
| Vacancy & Credit Loss           | 0.0%        | Share of rent you expect to lose to vacancy and non-payment. In this example the \$90,000 rent is already stated after vacancy, so it is 0%. |

### SECTION 2 — OPERATING EXPENSES (per year)

|                                 |                 |                                                          |
|---------------------------------|-----------------|----------------------------------------------------------|
| Real Estate Taxes               | \$9,000         |                                                          |
| Insurance                       | \$3,000         |                                                          |
| Maintenance & Repairs           | \$2,400         |                                                          |
| Management                      | \$2,400         |                                                          |
| Reserves                        | \$600           | Money set aside for future roof, HVAC, parking lot, etc. |
| Other                           | \$600           |                                                          |
| <b>Total Operating Expenses</b> | <b>\$18,000</b> | Calculated — the six expense lines above.                |

### SECTION 3 — FINANCING INPUTS

|                        |       |                                                                        |
|------------------------|-------|------------------------------------------------------------------------|
| Down Payment           | 25.0% |                                                                        |
| Interest Rate (annual) | 7.50% |                                                                        |
| Amortization (years)   | 25    | Years over which the loan payment is spread.                           |
| Loan Term (years)      | 10    | Years until the loan matures or balloons. Does not change the payment. |

### SECTION 4 — OUTPUTS (calculated — do not type over these)

|                              |            |                                                                                                                                                                                              |
|------------------------------|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Effective Gross Income       | \$90,000   | Gross rent minus vacancy loss.                                                                                                                                                               |
| Total Operating Expenses     | \$18,000   |                                                                                                                                                                                              |
| Net Operating Income (NOI)   | \$72,000   | The property's income before debt service and income taxes.                                                                                                                                  |
| Cap Rate at Price            | 6.00%      | NOI ÷ purchase price.                                                                                                                                                                        |
| Loan Amount                  | \$900,000  |                                                                                                                                                                                              |
| Down Payment (\$)            | \$300,000  | Cash in at purchase, before closing costs.                                                                                                                                                   |
| Monthly Debt Service         | \$6,650.92 | Principal + interest payment (PMT formula).                                                                                                                                                  |
| Annual Debt Service          | \$79,811   |                                                                                                                                                                                              |
| DSCR                         | 0.90x      | Debt Service Coverage Ratio — NOI ÷ annual debt service. Lenders often look for roughly 1.20x or better, depending on the loan.                                                              |
| Cash Flow After Debt Service | -\$7,811   | What is left each year after the mortgage is paid.                                                                                                                                           |
| Cash-on-Cash Return          | -2.60%     | Annual cash flow ÷ down payment. Excludes closing costs.                                                                                                                                     |
| Break-Even Occupancy         | 108.68%    | Share of gross rent that must actually be collected to cover expenses plus debt service. Over 100% means the deal cannot break even at these terms — the price, rent, or loan has to change. |

### HOW TO READ THIS SHEET

1. Type over the yellow cells only. Blue cells are formulas — they update on their own.

2. NOI is income before the mortgage. Cap rate = NOI ÷ price, so you can compare buildings apples to apples.

3. Cash-on-cash is what your down payment earns after the mortgage is paid — that is the number your bank account feels.

4. In the teaching example the cash flow is negative: \$72,000 of NOI does not cover roughly \$79,800 of annual debt service at 7.5% on a 25-year amortization. That is the point of running the numbers before you write an offer.

Figures are illustrative only and are not a real property, an offer, or investment advice. Verify every input against the seller's actual rent roll, leases, tax bills, and a lender quote before acting.